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18 August 1967

MEMORANDUM FOR: Chief, Administrative Staff, O/DDI

SUBJECT : Nominations for Management Development Program
for Federal Executives, USDA Graduate School

REFERENCE : Memorandum For: Administrative Officer, [REDACTED]
from Chief, Administrative Staff, O/DDI, dated
9 August 1967, subject as above

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1. [REDACTED] nominates Mr. [REDACTED] for the 33rd or 34th
Management Development Program for Federal Executives to be conducted
by the U.S. Department of Agriculture Graduate School.

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2. As Deputy Chief, USSR Division, [REDACTED] has direct
and indirect management responsibility for 40 professionals and for
a program involving over \$200,000 in contractual funds. Attendance
at this program would enable him to gain insights into the latest
management and personal-relations techniques, current thoughts on
planning and programming and specific instruction as regards team
work, motivation, conflict resolution and other aspects of modern
management theory and practice.

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3. As requested in reference memorandum, six copies each of
updated biographic profile and most recent fitness report are attached.

FOR THE DIRECTOR, [REDACTED]

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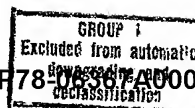
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[REDACTED]
Chief, Administrative Staff, [REDACTED]

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Attachments

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ORIGINAL DOCUMENT MISSING PAGE(S):

attachment